

**RECORD OF PROCEEDINGS
REGULAR MEETING
JULY 14, 2025**

The Bath Township Board of Trustees met in the Trustee Meeting Room on July 14, 2025 at 6:30 pm for the purpose of conducting the business of the Township. The President of the Board, Mrs. Elaina Goodrich convened the meeting. Trustees present were Mr. Sean Gaffney, Mrs. Elaina Goodrich, and Mrs. Sharon Troike.

CALL TO ORDER

Mrs. Goodrich called the meeting to order at 6:30pm.

PLEDGE OF ALLEGIANCE

Mrs. Goodrich requested the audience join her in the Pledge of Allegiance.

WELCOME

Mrs. Goodrich welcomed everyone in attendance and stated the purpose of the meeting is to conduct the business of Bath Township. There will be time for citizen comments at the end of the meeting.

APPROVAL OF AGENDA

Mrs. Goodrich requested, and **Mrs. Troike moved to approve the agenda. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

FISCAL OFFICER LAURA TUTTLE

1. Fiscal Officer Tuttle recommended, and **Mr. Gaffney moved to approve regular purchase orders 2025-00838 through 2025-01000 and payments in the amount of \$149,170.19.**

Included in the payments are the following:

- \$45,784.78 to Geauga Highway for Cleveland Massillon sidewalks (Admin)
- \$16,450 to iWorq for annual software contract (IT)

Mrs. Troike seconded the motion. The Fiscal Officer called the roll.

Mr. Gaffney, **Aye**

Mrs. Goodrich, **Aye**

Mrs. Troike, **Aye**

MOTION PASSED

2. Fiscal Officer Tuttle recommended that the Trustees consider Resolution 2025-29 Amend the 2025 Permanent Appropriations:

Mrs. Troike presented the following Resolution and moved for its adoption.

**RESOLUTION NO. 2025-29
TO AMEND THE 2025 PERMANENT APPROPRIATIONS**

WHEREAS, after careful review of the 2025 budget submitted to the Summit County Budget Commission on April 1, 2024, the Department Heads and Township Administrator under 505.032 (F) developed permanent appropriations to operate the Township; and,

WHEREAS, the Fiscal Officer reviewed the permanent appropriations budget and submitted documentation to create the 2025 Certificate of Estimated Resources, certifying the expenditures were within the 2025 Official Certificate of Resources; and,

WHEREAS, the Fiscal Officer has now identified one fund where it has become necessary to increase appropriations to satisfy current expenses.

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of Bath Township, County of Summit, State of Ohio, to update the 2025 permanent appropriations to include donations given to the Park Fund the following adjustment needs to be made with an **INCREASE TO:**

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2025 Permanent Appropriations

Fund 212 Park Levy Fund \$47,805

FURTHER, that said money is appropriated as allowed by law and the Fiscal Officer requests an amendment before the Summit County Budget Commission with regard to Permanent Appropriations.

Seconded by Mr. Gaffney, discussion and roll called:

Mrs. Goodrich, **Aye**

Mrs. Troike, **Aye**

Mr. Gaffney, **Aye**

Resolution Adopted

3. Fiscal Officer Tuttle stated the correspondence log is available for public view.

POLICE CHIEF VITO F. SINOPOLI

Report

Chief Sinopoli presented the May report for the Police Department. A copy of the report is attached to these minutes.

No Recommendations

JEFF FRANCE (ON BEHALF OF SERVICE DIRECTOR CAINE COLLINS)

Report

Mr. France presented the June report for the Service Department. A copy of the report is attached to these minutes.

No Recommendations

PARKS DIRECTOR JEFF FRANCE

Report

Parks Director France presented the June report for the Parks Department. A copy of the report is attached to these minutes.

Recommendations

1. Parks Director France recommended, and **Mr. Gaffney moved to enter into an agreement with Meyer Design in the amount of \$8,044.00 for the border/site work at the Bath Community Park playground. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**
2. Parks Director France recommended, and **Mrs. Troike moved to enter into an agreement Hartman Tree Service in the amount of \$7,000.00 for tree removal services at the Bath Community Park playground. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
3. Parks Director France recommended, and **Mr. Gaffney moved to enter into an agreement with Mid-State Recreation in the amount of \$85,000.00 for installation of new playground equipment and mulch for the Bath Community Park playground. This amount includes the \$47,805 in donations that have been received for the Bath Community Park playground renovation. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**

ASSISTANT FIRE CHIEF JOHN RODRIGUEZ

Report

Assistant Chief Rodriguez presented the June report for the Fire Department. A copy of the report is attached to these minutes.

Recommendations

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1. Assistant Chief Rodriguez recommended, and **Mr. Gaffney moved to enter into a 5-year agreement with TSI Incorporated for a calibration plan on the Fit Tester for the air pack masks at an annual rate of \$3,805.00. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**

PLANNING DIRECTOR/ ZONING INSPECTOR WILLAM FUNK

Report

Planning Director/Zoning Inspector Funk presented the June report. A copy of the report is attached to these minutes.

No Recommendations

ADMINISTRATOR VITO F. SINOPOLI

Report

Administrator Sinopoli presented the June report for Administration. A copy of the report is attached to these minutes.

Recommendations

1. Administrator Sinopoli recommended, and **Mrs. Troike moved to accept the donation from Dr. Deborah Owens in the amount of \$500 in memory of her late husband, Dr. John Fink, a 35-year resident of Bath Township, to be used for the renovation of the Bath Community Park playground. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

TRUSTEES: ELAINA GOODRICH, SHARON TROIKE, AND SEAN GAFFNEY

COMMUNITY UPDATES

FUTURE TRUSTEE MEETINGS AND EVENTS

Board of Zoning Appeals	July 15, 2025, 7pm	Trustee Meeting Room
Park Board Meeting	July 17, 2025, 6pm	North Fork Preserve of Bath
Zoning Commission	July 17, 2025, 7pm	Trustee Meeting Room
Water and Sewer District Board	July 21, 2025, 6pm	Trustee Conference Room
Board of Trustees Meeting	July 28, 2025, 4pm	Trustee Meeting Room
Appearance Review Commission	August 4, 2025, 5pm	Trustee Meeting Room
Zoning Commission	August 6, 2025, 6pm	Trustee Meeting Room
Board of Trustees Meeting	August 11, 2025, 6:30pm	Trustee Meeting Room
Discover Bath Barns	August 12, 2025, 5pm	Trustee Meeting Room
Zoning Commission	August 14, 2025, 6pm	Trustee Meeting Room

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:01pm.

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Elaina E. Goodrich, President
Bath Township Board of Trustees

Sharon A. Troike, Vice President Bath
Township Board of Trustees

Sean F. Gaffney
Bath Township Board of Trustees

Laura Tuttle
Fiscal Officer

Date: July 14, 2025
Bath Township Board of Trustees

RECORD OF PROCEEDINGS

REGULAR MEETING
 Chief of Police Report July
 JULY 14, 2025

Department Trainings:

Legal Updates Training with Craig Morgan, City of Akron Chief Prosecutor, on June 5, 2025.

Officer Chapman – Red Dot Sight Instructor June 24-25, 2025

Communication Specialists were trained in the use of Aurelian on June 25, 2025, which is the AI component to the incoming non-emergency calls to Dispatch. The program's implementation was scheduled for late June.

Department Highlights:

Chief Sinopoli demonstrated the police department's drone at the community event, Sun's Out, Fun's Out, on June 8, 2025.

Dispatch Supervisor Steven Tayerle presented job opportunities to students in the Public Safety Communications program at Cuyahoga Community College on June 14, 2025.

Officer Stacie Campbell participated in Safety Town June 16-19, 2025. This is her seventh year with the program. Approximately 160 children attended.

June Statistics:

All Calls for Service 2,025 [100%]

Community Policing 1,370 [68%]

Traffic Stops 121 [6%]

Traffic Accidents 38 [2%]

Alarm Drops 30 [1%]

Sexual Offense 0 Robbery 0 Burglary 0 All

other calls for service: 466 [23%] Booking

Charges [Total] 27

OVI /DUI 8

Theft 5

Possession of Drugs 2

Recommendations:

None.

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To: Bath Township Trustees – Sean Gaffney, Elaina Goodrich and Sharon Troike Fiscal
Officer – Laura Tuttle
Bath Administrator - Vito Sinopoli

From: John Rodriguez, Assistant Fire Chief

Date: July 14, 2025

June 2025 Calls

Station 1 = 87
Station 2 = 88
All Stations = 6
Total = 181

EMS = 105
Fire = 76

Total Transports = 75

Mutual Aid Given= 25
Mutual Aid Received= 4

Yearly Call Total: 959
EMS = 643
FIRE = 316

TRAINING:
Classes = 5
Hours = 10.5

INSPECTIONS:	
Alarm System Test	1
Annual	45
Plan Review	2
Reinspection	1

TOTAL INSPECTIONS	49
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REPORT:
Safety Town
Station 2 Sign

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SERVICE DIRECTOR Caine Collins

AGENDA FOR THE TRUSTEE MEETING 7.14.2025

Buildings and Grounds:

No new business to report.

Roads:

Service Crew Monthly Report for June Resident
Service Requests received: 34 Resident Service
Requests resolved: 30 Township Service Requests
received: 5 Township Service Requests resolved: 5
Right of Way Permits: 1 Utility & 4 Residential Road
Culvert: 1
Linear Feet of Ditching: 305' Approx
Tons of Asphalt Used: 25.47

Miscellaneous:

Vehicle Maintenance/Repairs; Shop, Buildings, and Grounds Maintenance/Repairs; Cemetery Maintenance, Restorations, Foundations, and Burial Assistance; Roadway Tree Trimming and Removal; Roadside Mowing; Dead Animal Removal from Township Roadways; Installation and Repairs of Address Markers and Street Signs/Posts; Pothole Patching; Road Repairs; Continuous Cleaning and Sanitizing of Shop and Trucks; Service Request Requests and Restorations; Roadside Sign Removal; Emptying the Organic Recycle Trailer; and Assisted with the following events: Art Fest, SPIN, Suns Out Fun Out, and Run to the Sun 5K.

Training:

Summit County Safety County Monthly Meeting “Does complacency cultivate risk in the workplace?” – Ryan Bracken

Cemetery Burials:

Moore’s Chapel: 2 Full Burials & 5 Cremation Burials

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BATH PARKS DIRECTOR Jeff France

AGENDA FOR THE TRUSTEE MEETING 7.14.25

General Park Information:

For the month of June, park personnel checked and inspected all the trails, performed routine inspections on the playgrounds, performed general buildings and grounds maintenance/repairs, and completed vehicle and equipment maintenance/repairs.

Bath Baseball Park:

For the month of June, the ballfields were playable 83% of the time. Records show there was precipitation on 5 days in June, with an approximate total of 3.28 inches.

Bath Community Park:

Several events were held at the Bath Community Park in June. The Bath Art Fest was on June 1, and both the inaugural Suns Out Funs Out and the 5th Annual Run to the Sun 5K were on June 20.

Playground renovations have begun; Meyer Design is rehabbing the upper playground. The Playground will be closed until July 18.

Bath Hill Park:

The new Bath Hills Shelter officially opened in June, and the ribbon cutting ceremony was held on June 2.

Bath Nature Preserve:

On June 8, the Spring into Nature event was held at the Bath Nature Preserve.

North Fork Preserve of Bath

No updates at this time.

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To: Board of Trustees, Fiscal Officer, Administrator, Executive
Assistant From: William Funk Planning Director/Zoning Inspector
Date: July 11, 2025
Re: Zoning Report for the month of June

Permits

During the month 9 zoning permits were issued in the following categories:

- Residential Addition 4
- New Residential Dwelling 1
- Accessory Structure 1
- Fence 1
- Swimming Pool 1
- Subdivision 1

Zoning Commission

June 2, 2025, Zoning Commission Public Hearing:

- The Zoning Commission held a public hearing for the proposed Ghent Interchange Overlay District. Ryan Smalley of Envision gave an overview of the proposed overlay regulations to the Commission. Following the presentation the Commission heard public comments regarding the text amendment. The Commission voted to postpone the public hearing until Wednesday, August 6, 2025, and scheduled a work session for Thursday, July 17, 2025, to discuss the public comments.

Appearance Review Commission

June 2, 2025, the Appearance Review Commission did not meet.

Board of Zoning Appeals

June 17, 2025, the Board of Zoning Appeals heard the following cases:

- BZA 25-08, Paul Couch for West Side Church of Christ, approved variances for a reduction in the required setbacks for a church, a reduction in the minimum lot size, and a reduction in the minimum lot width for a property split at 645 N. Revere Rd., located in the R-2 Residential District.
- BZA 25-11, Anthony Majc of Onyx Creative, approved a conditional use request to encroach upon the steep slope setbacks for a new residence at 4081 Derrwood Dr., located in the R-2 Residential District.
- BZA 25-10, Carly Detar of OLIO Development Group for Raising Cane's, approved a medication to the previously approved site plan for Raising Cane's at 3921 Medina Rd., located in the B-2 Business District.

Solid Waste

- New Customers 17
- Vacation Customers 15
- Total Customers 3,433

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To: Board of Trustees
From: Vito F. Sinopoli, Township Administrator
Date: July 14, 2025
Re: Administrator's Report – 6/30/25

REPORT:

Ohio House Bill 315, effective April 3, 2025, introduced significant changes to public notice requirements for townships. HB 315 expands the permissible methods for disseminating these notices, allowing townships to post public notices on the township's official website and social media accounts in lieu of publishing in a print newspaper. Bath Township Public Notices will now be available at bathtownship.org/PublicNotices and on the township Facebook page. Residents can also sign up for email notifications by visiting bathtownship.org/Notify.